

Meeting Room Capacities - Toronto

Room Name	Square Footage & Dimensions	Minimum Booking Required (Number of People)	Setup Options with Maximum Seating Capacity									
			Theatre	Meeting Room	Exam	Pods (Groups of 6)	U-Shape	Boardroom	Hollow Square	Circle of Chairs	Rounds of 10	Tradeshow 10 x 8 Booths
Presentation Hall ¹	5544 sq. ft. 72 x 77 x 20h	100	450	200	100	210	54	-	-	175	300	-
The Bow (Grand Hall)	5200 sq. ft.	-	-	-	-	-	-	-	-	-	250 ²	30
The Bow (Grand Hall) Middle	3600 sq. ft.	-	-	-	-	-	-	-	-	-	180 ²	20
The Bow (Grand Hall) East	1600 sq. ft.	-	-	-	-	-	-	-	-	-	70 ²	10
The Forum	3072 sq. ft. 48 x 64 x 20h	70	288	132	72	120	46	44 (East Oriented) 32 (South Oriented)	68	100	Small-180 ² Large-150 ²	20
Meeting Rooms												
104 / 206	1496 sq. ft. 44 x 34 x 11h	30	60	60	30	42	30	20	40	36	-	-
200	1292 sq. ft. 34 x 38 x 11h	30	60	60	30	42	30	20	36	36	-	-
The Studio	1292 sq. ft. 34 x 38 x 11h	30	60	60	30	42	30	20	36	36	-	-
105/208	1287 sq. ft. 39 x 33 x 11h	25	60	48	25	36	26	20	36	36	-	-
101 / 102 / 103 / 202 / 204 / 205	1122 sq. ft. 33 x 34 x 11h	20	60	48	25	36	26	18	34	36	-	-
124	456 sq. ft. 19 x 24 x 11h	10	22	16	9	12	12	14	16	20	-	-
201	696 sq. ft. 24 x 29 x 11h	14	34	30	16	24	14	16	20	22	-	-
First Bank Executive Boardroom	252 sq. ft. 14 x 18	6	-	-	-	-	-	12	-	-	-	-
PC LAB Room #203 - 20 desktops (maximum 24, if sharing)	672 sq. ft. 24 x 28 x 11h	12	-	20	-	-	-	-	-	-	-	-
Breakout Rooms												
112 / 114 / 212 / 214	153 sq. ft. 9 x 17	4	-	-	-	-	-	9	-	-	-	-
106 / 116 / 207 / 209	144 sq. ft. 9 x 16	4	-	-	-	-	-	8	-	-	-	-
109 / 118 / 119 / 120 / 121	126 sq. ft. 9 x 14	4	-	-	-	-	-	8	-	-	-	-
110 / 111 / 115 / 211 / 213 215-219 / 221	126 sq. ft. 9 x 14	4	-	-	-	-	-	7	-	-	-	-
107 / 108 / 113 / 117 / 220 / 222	126 sq. ft. 9 x 14	4	-	-	-	-	-	6	-	-	-	-
Courtyard View Boardroom 2W/3W	320 sq. ft. 16 x 20	10	-	-	-	-	-	12	-	-	-	-
Courtyard View Boardroom 2E/3E	247 sq. ft. 13 x 19	6	-	-	-	-	-	8	-	-	-	-
Courtyard View Lounge 1W (lounge seating set-up)	285 sq. ft. 15 x 19	4	-	-	-	-	-	10	-	-	-	-
Courtyard View Lounge 1E (lounge seating set-up)	182 sq. ft. 13 x 14	4	-	-	-	-	-	8	-	-	-	-
TV Lounge 1 (lounge seating set-up)	285 sq. ft. 15 x 19	4	-	-	-	-	-	10	-	-	-	-
TV Lounge 2 (lounge seating set-up)	182 sq. ft. 13 x 14	4	-	-	-	-	-	8	-	-	-	-

¹ The Presentation Hall can be divided into two 2772 sq. ft. rooms if required

² Capacities quoted are for meetings or plated dinner events. Capacity decreases by approximately 30% for buffet dining events